**Piscataquis County Soil and Water Conservation District Board of Supervisors.**

**Meeting Minutes**

**July 21, 2022, Law Farm Learning Center, 4:00pm. In-person meeting**

Attendance:

Staff: Sarah Robinson, Seth Jones, Kacey Weber

Supervisors: Toby Hall (chair), Jensen Bissell , Sue Mackey Andrews,

Mike Pounch

Assoc. Supervisors: Kim Merritt, Kent Black, Sam Brown, Molly London

Guests: Chuck Merritt

Toby called the meeting to order at approximately 4:05 pm. The existence of a quorum was confirmed.

**Treasurer’s Report:** Jensen provided a brief report on the very favorable budget conditions. He noted that the grant portion of the revenue line was fixed and is not susceptible to change during the budget period and that the current surplus reflects the effective work of the staff in securing higher than budgeted service and program revenues. **A motion was made and seconded to accept the Treasurer’s Report as presented. The motion passed unanimously.**

**District Conservationist Report:** Seth reported that his work is going well as we enter the last half of the summer. Seth reported that the office furniture is scheduled for replacement and the work will be commencing soon.

**New Business:** Several items were discussed.

1. Sarah read to the board the proposed letter to MACD regarding the delay in completion of the contribution agreement. The agreement has significant effects on a staff member and the District Conservationist as a result of delayed funding for additional position hours. Discussion ensued regarding this issue. A motion was made to accept the letter as written and to provide interim funding to the Education Coordinator position in the amount sufficient to provide for the hours specified in the contribution agreement until the end of September.**The motion was seconded and subsequently passed unanimously.**
2. The Board expressed appreciation to Toby for the excellent work on brush hogging the Law Farm fields. **A motion was made and seconded to compensate Toby for the work in the amount of $1,000 The motion passed unanimously.**
3. A motion was made and seconded to approve the performance evaluation of the Stream Restoration Program Manager, including a 4% increase in base salary. **The vote was unanimous.**

**Consent Agenda:** **A motion was made and seconded to accept the Consent Agenda as presented, including the June meeting minutes, grant, TNC and staff reports. The vote was unanimous.**

**Board Development and Outreach:** Kent and Jensen estimated the size of the knotweed infestation at Bailey Hill. The issue is much larger than anticipated. Discussion will follow at the Community Forestry Meeting.

Sue provided an update on the consolidation of the output from the Board Retreat and canvassed the Board regarding the commitment to complete the work. The Board expressed a solid commitment to continue. Sue will work to schedule at least one and perhaps two additional meetings in the fall with a target for completion of the work prior to the end of the year. Sue notified the Board that Helping Hands with Heart has doubled their increase in supporting PCSWCD Educational efforts in 2023 to a total of $10,000, which will be their last contribution.

Other Business- Sarah reported the library’s event tent broke and will be borrowing PCSWCD’s tent until September 1st. Sarah also reported that Maine Society of American Foresters has asked her to speak in Augusta focusing on Community-driven forestry and programming and to highlight the work being done at PCSWCD.

There being no further business, **Toby declared the meeting adjourned at approximately 5:30 pm.**.

| **PCSWCD Meeting Attendance Record** |
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| **2022 Attendance** | **1/20** | **2/17** | **3/24** | **4/21** | **5/19** | **6/16** | **7/21** | **8/18** | **9/15** | **10/20** | **11/17** | **12/15** |
| ***Supervisors*** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Toby Hall, Chair** | x | x | x |  x |  x |  |  x |  |  |  |  |  |
| **Jensen Bissell** | x | x | x |  x |  x |  x |  x |  |  |  |  |  |
| **Mike Pounch** | x | x |  |  |  |  x |  x |  |  |  |  |  |
| **Sue Mackey Andrews** | x |  |  |  x |  x |  x |  x |  |  |  |  |  |
| **Jim Ferrante** |  | x | x |  x | x | x |  |  |  |  |  |  |
| ***Associate Supervisors*** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Sam Brown** | x | x | x |  x | x |  |  x |  |  |  |  |  |
| **Donna Coffin** | x |  |  |  x |  |  |  |  |  |  |  |  |
| **Steve Tatko** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Amber Hines** | x |  | x |  x |  |  x |  |  |  |  |  |  |
| **Kim Merritt** | - |  |  |  |  |  |  x |  |  |  |  |  |
| **Kent Black** |  |  |  |  |  |  x |  x |  |  |  |  |  |
| **Molly London** |  |  |  |  |  |  x |  x  |  |  |  |  |  |
| ***Staff*** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Sarah Robinson Ex Dir** | x | x |  |  x | x | x |  x |  |  |  |  |  |
| **Seth Jones NRCS DS** | x | x | x |  x | x |  x |  x |  |  |  |  |  |
| **Kacey Weber** | - |  |  |  | x |  |  x |  |  |  |  |  |
| **Emily Dickison** |  |  |  |  |  |  |  |  |  |  |  |  |
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